

Park City Fire Service District  
Administrative Control Board - Regular Public Meeting Minutes  
Park City Fire District Headquarters  
August 12, 2009

Chairman Beck called the meeting to order at 6:30 p.m.

**Commissioners Present:** Chairman Robbie Beck, Commissioner James Bacon, Commissioner Kent Cashel, Commissioner Gary Vetterli, and Commissioner Dianne Walker.

**Fire District Personnel Present:** AC/FM Scott Adams, AC Frank Heumann, AC Bob Zanetti, BC Ray Huntzinger, Patti Berry, Traci Madson, and Bill Pyper.

**Public Present:** Jim McHue

**I. Approval of Previous Meeting Minutes:** Chairman Beck called for a motion to approve the minutes of June 24, 2009, moved by Commissioner Bacon, seconded by Commissioner Cashel, passed by all. Commissioner Vetterli abstained from voting.

**II. Public Input:** None.

**III. Commission Reports:**

A. Correspondence:

B. Financials: All bills have been reviewed and signed.

C. Other: Chairman Beck welcomed the newest ACB commissioner, Dianne Walker.

**IV. Old Business:**

A. None.

**V. New Business:**

A. Review Submitted RFPs for Training Facility. AC/FM Adams reported on the RFPs that were received. After telephone interviews with both applicants, the Fire District would like to hire the company WHP. Commissioner Bacon moved to accept the bid from WHP in the amount of \$564,614.00, seconded by Commissioner Vetterli, passed by all.

**VI. Staff Reports:**

A. AC Zanetti reported on two local facilities that could perform the yearly staff physicals. The current entity that has been doing the physicals is now discontinuing that service. The goal is to obtain a place that can perform the physicals on a long-term basis.

B. AC Zanetti reported that the new hospital will open September 15<sup>th</sup>. On August 26<sup>th</sup> there will be an open house of the new hospital. It was suggested that following the ACB meeting, the commission could take a trip over to see the new hospital. Chief Zanetti reported on recent meetings to ensure a smooth transition with the new hospital on board. The Fire District's medical control doctor has put together a new guideline involving patient transports.

C. AC Heumann reported on a couple of grants that the Fire District is working on. BC Huntzinger has been very instrumental in helping to close out the AFG grant.

- D. Patti Berry gave an update on insurance and some new benefits that have been added for the employees. Patti explained the new Ameridoc program, which will hopefully reduce medical and insurance costs.
- E. AC/FM Adams reported that the Fire District obtained a conditional use permit for the training facility last night.
- F. BC Huntzinger reported that the Fire District has been approached by Utah Task Force 1 to be a part of the FEMA USAR team. A select group of employees will be part of that team and could be deployed out in certain circumstances. Chief Huntzinger reported that this will be a great opportunity for the employees.
- G. AC Zanetti reported on a recent significant fire in Upper Evergreen in the Summit Park area. The crews did an excellent job on this incident.

**VII. Adjournment:** With no further business to come before the board, Chairman Beck called for a motion to adjourn, moved by Commissioner Bacon, seconded by Commissioner Vetterli. Meeting adjourned at 7:10 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held August 26, 2009, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

*Prepared by: Traci Madson*